



**ARAA / RAAF**

Agence Régionale pour l'Agriculture et l'Alimentation

Regional Agency for Agriculture and Food

**Call for Expressions of Interest  
Development, Production and Screening of Documentary Films  
AMI : ARAA/SCI/PI/027**

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1. The ECOWAS Commission, through the Regional Agency for Agriculture and Food (RAAF), intends to use the services of an expert for the development, production and screening of institutional documentary films to cover the activities of RAAF, especially its projects and programmes as well as the implementation of the regional agricultural policy of ECOWAS in general.
2. These consultancy services shall be funded from a number of financial sources depending on the kind film is to be produced.
3. The following can be considered as the main objectives of the documentary films to be produced :
  - To ensure there is a higher visibility on the gains/impacts of interventions made by ECOWAS through its Agriculture, Environment and Water Resource Departments as well as the Regional Agency of Agriculture and Food.
  - To demonstrate to the people living in the West African sub-region, the commitments of ECOWAS in supporting them in the achievement of their aspirations regarding nutrition and food security ;
  - To attract wide support from social and economic stakeholders and partners of development for the participatory and inclusive process adopted by ECOWAS to help prevent and manage nutrition and food security and to build a sustainable food security in West Africa.
4. For most of the documentary films to be produced, several West African countries are expected to be covered, depending on the thematic areas to be treated.
5. For each of the documentary films to be produced, specific terms of reference regarding the subject to be treated shall be developed to provide a framework for the producer.
6. Consultants wishing to be on the recipient list of prequalification and tender notices in line with the competitive tendering procedures or for the purpose of drawing a short-list of suppliers for these services, are invited to submit their expressions of interest to the following address :

Agence Régionale pour l'Agriculture et l'Alimentation  
Boulevard de la Paix, 83 rue de la Pâtur, Lomé, Super Taco, Togo  
Téléphone : +228 22 21 40 03,  
Email : [procurement@araa.org](mailto:procurement@araa.org)  
Subject : AMI 2017 RAAF documentary Film

7. Expressions of Interest are to be sent no later than **03 OCT 2017** at 17 hours GMT, Togo local time.

8. The expression of interest shall be composed of the following documents :

- A brief presentation of the company;
- A copy of the administrative documents on the identity of the company;
- Information on the human and material resources of the company;
- Key references of the company relating to the provision of similar services including addresses of some of clients;

9. For the purposes of assessing the qualification and capabilities of candidates so to draw up the short lists, the following criteria shall be used:

o All categories of consultancy service :

- Should have been established and been operating for a minimum of three (3) years in the area of documentary film development, production and screening;
- Should have the relevant professional qualifications, competences and experiences in the fields concerned ;
- Should have performed at least two (02) similar assignments in the last three(03) years;
- Experience working in the West African region and in the area of agriculture shall be a great advantage.

Done in Lome on **11 SEPT 2017**

The Executive Director

**SALIFOU Ousseini**

