



Ref: AMI N°ARAA/MULTI/2020/AMI/11.

Expressions of Interest for the constitution of shortlists for the following intellectual services:

- *Resilience, Food and Nutritional Security*
 - *Pastoralism, Transhumance, Animal Diseases and Livestock Development;*
 - *Adapting Agriculture to Climate Change;*
 - *Agricultural Productivity and Competitiveness;*
 - *Environment, Forests and Biodiversity Conservation;*
 - *Fisheries and Aquaculture;*
 - *Plant Pest Control and SPS;*
 - *Institutional and Organizational Capacity Building;*
 - *Monitoring, evaluation and capitalization;*
 - *Communication/visibility;*
 - *Accounting;*
 - *Administration;*
 - *Finance;*
 - *Audit and Control;*
 - *Procurement.*
1. The Economic Community of West African States (ECOWAS), one of the regional economic communities of the African Union, was established on May 28, 1975. It is composed of the following fifteen (15) Member States: Benin, Burkina Faso, Cabo Verde, Côte d'Ivoire, Gambia, Ghana, Guinea, Guinea Bissau, Liberia, Mali, Niger, Nigeria, Senegal, Sierra Leone and Togo.
 2. ECOWAS has several Agencies for the implementation of its activities, including the Food and Agriculture Agency (RAAF), based in Lomé, TOGO. The latter needs qualified service providers in various fields for the implementation of its activities and those of its projects.
 3. ECOWAS, through the Regional Agency for Agriculture and Food (RAAF), invites Applicants to express their interest in providing the Services described above.
 4. This Call for Expressions of Interest is addressed to consultancies, firms, individual consultants and NGOs.
 5. Eligibility criteria are those defined in the current ECOWAS procurement code.

6. Applicants may submit only one application on their own behalf or as a Group. If a Candidate (including a member of a Grouping) submits or participates in more than one application, the applications will be eliminated. However, the same Subcontractor may participate in more than one nomination.

If the Candidate is a Grouping, the Expression of Interest must include:

- a. a copy of the Grouping agreement concluded by all its members, or,
- b. a letter of intent to form a Grouping, signed by all its members and accompanied by a copy of the proposed Grouping agreement.

In the absence of this document, other members will be considered as Subcontractors. The references and qualifications of subcontractors are not taken into account in the evaluation of applications.

7. As such, they will justify that they have references of recent and similar services.

The similarity of the references will be analysed on the basis of:

- The size of the contracts;
- The nature of the Services;
- Geographical context: ECOWAS area

8. The RAAF will also review the relevance of the EOIs against the following criteria:

- Be regularly established and have been in practice for at least three (3) years;
- Have qualifications, skills and experience relevant to the areas of services to be provided;
- Have carried out at least three (3) assignments or services of a similar nature within the last five (5) years. Experience in the West African region is an asset;

9. The RAAF will draw up a shortlist of at least six (6) Candidates for each category of services covered by this Call for Expression of Interest, pre-selected on the basis of the applications received, to whom will be addressed requests for quotations for the acquisition of the goods or services required.

10. Expressions of Interest must be submitted to the address below, no later than **12.7. MAI 2020** 5:00 pm GMT, by hand delivery or by e-mail, to the following addresses:

Agence Régionale pour l'Agriculture et l'Alimentation (ARAA)

Boulevard de la Paix, 83, Rue de la Pâtur, Lomé, Super Taco, Togo

01 BP 4817. Téléphone : +228 22 21 40 03/ 22 21 50 01.

Email : procurement@araa.org

Subject: **"Expressions of Interest for the constitution of short lists of for the service of....."**.

11. Service providers can obtain further information by e-mail at the following address: procurement@araa.org

12. The Expression of Interest package will include:

- A letter of expression of interest;
- Proof of legal existence;
- If the service providers are constituted as a Grouping: A copy of the Grouping Agreement concluded by all its members or a letter of intent to constitute a Grouping, signed by all its members and accompanied by a copy of the proposed Grouping Agreement;
- The main references/experiences in relation to the services requested.

Done in Lomé on.....**27 AVRIL 2020**

The Executive Director



SALIFOU Ousseini

