



Request for Expressions of Interest

Selection of a Regional Coordinator for the Project to Support the Regional Food Security Stockpiling Strategy in West Africa (Stock II)

Agency:	ECOWAS Regional Agency for Agriculture and Food (RAAF)
Project:	Project to Support the Regional Food Security Stockpiling Strategy in West Africa - Stock II
Funding Source:	French Development Agency (AFD) & Spanish Agency for International Development Cooperation (AECID)
Selection Method:	Selection of Individual Consultants (SCI)
Selection Reference:	ARAA/Stock II/2026/SCI/003
Subject:	Selection of a Regional Coordinator for the Project to Support the Regional Food Security Stockpiling Strategy in West Africa (Stock II)
Publication Date	April 3, 2026
Deadline:	April 28, 2026, at 11:59 p.m. GMT

1. Background and Rationale

West Africa has a population of 435 million people. It is still marked by persistent poverty (32.5% living below the \$2.15/day poverty line) and an economy heavily dependent on agriculture (22% of GDP). The food security situation has deteriorated significantly: the number of people facing acute food insecurity has more than doubled between 2020 and 2024, rising from 22 million to nearly 50 million. As of November 2025, approximately 36.9 million people require immediate assistance, with an additional 10.7 million at risk of worsening conditions during the 2026 lean season. The main factors are armed conflicts (8.4 million displaced people), economic shocks (inflation, post-COVID effects, sanctions), and extreme weather events (floods, droughts).

In response to these crises, governments are developing National Response Plans, but funding remains severely inadequate (34% of needs covered in 2025). The Regional Food Security Reserve (RFSR), established in 2013 under the ECOWAP framework, serves as the primary regional solidarity mechanism, with a stock of nearly 70,000 tons of cereals and 26 interventions to date. Its technical management is handled by RAAF, with support from ECOWAS, CILSS, and UEMOA. A new €16 million EU agreement (2026–2029), implemented by RAAF through the AFD and the AECID, aims to consolidate this three-tiered storage strategy (local, national, regional), improve food security governance, and strengthen the resilience of food systems in the ECOWAS-CILSS region. It is within this framework that the recruitment of a Regional Coordinator based in Lomé is planned. The detailed terms of reference are available for download at the following address: [Eng_SCI003_TDR_Coordo Stock II_030426 vf.pdf](#)

2. Job Description

2.1. Roles/Responsibilities

He/she will be responsible for:

A. Technical Implementation of the Project

- Provide technical support to RAAF for the effective and orderly implementation of the revised Regional Food Security Stockpiling Strategy within the overall framework of ECOWAP.
- Support RAAF's Regional Food Security Reserve Division in implementing and coordinating project activities at various levels (regional reserve, support for national and local storage systems, livestock feed reserve, support for the implementation of Reserve interventions).

- Support the Regional Food Security Reserve Division in providing differentiated support to stakeholders involved in the implementation of the Regional Food Security Storage Strategy at various levels (local, national, and regional).
- Ensure that project actions align with the guidelines of regional steering bodies for food crisis response (ECOWAS, UEMOA, and CILSS) and other stakeholders (RPCA, UNS, international NGOs, etc.).
- Coordinate the development of the project's AWPB and Procurement Plan and ensure the proper execution of planned activities in close collaboration with implementing partners (CILSS, UEMOA, OPR, etc.), with a particular focus on meeting deadlines.
- Ensure the day-to-day management of the project, including management of the implementation team and synergies/complementarity with other ECOWAP projects and programs.
- Represent the project in any other high-level forum and maintain regular communication with any entity likely to have an interest in the project, for informational purposes and to explore potential synergies.

B. Administrative, Financial, and Contract Management

- Oversee the preparation and execution of the annual budget and procurement plan in accordance with the procedures of the ECOWAS Commission, AFD, and AECID.
- Supervise, in coordination with RAAF's Administration and Finance Division, the project's accounting and financial management, expenditure quality control, and the production of periodic financial reports in accordance with the principles of ECOWAS and the technical and financial partners (AFD and AECID).
- Ensure the preparation of tender documents and requests for proposals, the compliance of contracting processes with established procedures, and the proper management of contracts for intellectual services, supplies, and services.
- Ensure the proper application of RAAF's administrative and financial procedures manual and the project manual.
- Facilitate, in coordination with the internal audit unit, the internal and external audits specified in the project document and conducted by the ECOWAS Commission.
- In the context of project implementation, assume responsibility for compliance with ECOWAS rules and the contractual provisions of the financing agreements with the EU, AFD, and AECID.

C. Monitoring and evaluation, reporting, knowledge capture, and dissemination of project outcomes

- Establish a system for monitoring and evaluating the performance of project activities that aligns with the mechanisms of the RAAF, ECOWAP, and technical and financial partners.
- Produce semi-annual and annual technical and financial reports, as well as any other reports required by ECOWAS rules, in accordance with the deadlines set forth in the contractual provisions of the financing agreements with the EU, AFD, and AECID.
- Oversee internal and external evaluations of project activities.
- Capitalize on best practices and disseminate lessons learned and success stories.
- Support the implementation of the communication and visibility strategy for the project and the RAAF.

D. Project Coordination and Governance

- Develop, implement, and monitor the annual work plan and budget (AWPB) as well as the project's procurement plans.
- Oversee the activities of the project's technical implementation team.
- Prepare technical documents for meetings of the Steering Committee (CoPil) and the Technical Monitoring Committee (CTS) for ECOWAP projects and programs, and ensure the implementation of recommendations.
- Ensure consistency between the project's functional organization and RAAF's internal organization (reporting lines, validation processes, decision-making channels).
- Serve as the liaison with RAAF, the DARD, the EU, the AECID, and the AFD, as well as other technical and financial partners and national stakeholders.
- Represent the project at technical meetings at the national, regional, and international levels and explore potential synergies that may arise.
- Ensure the annual individual performance evaluation of the project team is completed within the required deadlines in preparation for contract renewals and propose improvement measures as needed.
- Oversee the timely production of periodic project implementation reports in accordance with ECOWAS rules and the provisions of the financing agreements, as well as reports presented to the ECOWAP Regional Steering Committee for Projects and Programs.

- Manage the archiving, cataloging, and preservation of documentary information produced in the context of project implementation in accordance with the provisions of the financing agreements.

E. Other Tasks

- Support the planning and operationalization teams of the ECOWAP Project Steering Committees and the ECOWAP Technical Project Monitoring Committees.
- Support RAAF teams in the preparation of semi-annual and annual reports for the Economic Affairs and Agriculture Department of the ECOWAS Commission.
- Provide technical support and the necessary information to RAAF's cross-cutting departments (monitoring and evaluation, communication, administration, etc.) to ensure effective management of the institution.
- Support and promote the development of synergies with other projects and programs operating within the project's scope of action in the region;
- Effectively ensure the visibility of the project's actions and, by extension, those of ECOWAS
- Perform all other tasks related to achieving the project's objectives.

2.2. Qualifications, Experience, Skills

A. Academic Qualifications

- Master's degree (or equivalent) in economics, agro-economics, agronomy, animal husbandry, development sciences, or equivalent.
- Proficiency in computer software (database management, data analysis, word processing, Excel, etc.).

B. Required professional experience and CV evaluation criteria

The candidate must demonstrate proven experience, presented in a detailed resume and supported by supporting documents:

a) General Experience

- At least ten (10) years of professional experience in managing multi-donor projects (coordination, technical, administrative, and financial management, and team management) in the field of food and nutrition security and food crisis response, including at least 3 years in the position of project coordinator related to food security.

b) Specific Experience:

- At least five (5) years of proven professional experience, with technical and/or coordination responsibilities, in the fields of food and nutrition security and the management of food, nutrition, pastoral, and agro-pastoral crises.
- Proficiency in regional policy frameworks and mechanisms: Demonstrate a solid understanding of the implementation of ECOWAP or the UEMOA Agricultural Policy.
- Knowledge of the ECOWAS Regional Food Security Storage Strategy, as well as the main food and nutrition security governance mechanisms (PREGEC, RPCA, NRP, etc.) and their alignment with national policies is an asset
- Experience in project implementation and food crisis management : Demonstrated experience in preventing and responding to food crises in the Sahel and West Africa, including the implementation of projects or programs funded by ECOWAS, the European Union, AFD, and/or AECID or any other bilateral donor, and a track record of collaboration with key institutional and humanitarian actors (intergovernmental organizations, states, TFPs, UNS, NGOs, etc.).
- Professional experience in supporting state actors in capacity building related to agricultural policies, food and nutrition security, and food crisis response.

c) Additional Skills

- Leadership, management, and communication: Demonstrate strong leadership and multidisciplinary team management skills, as well as excellent written and oral communication skills, including the ability to represent RAAF in high-level forums.
- Institutional integration, tools, and mobility: Have a thorough understanding of ECOWAS's administrative structure and demonstrate the ability to integrate the project team into the functional organization of an agency such as RAAF, along with strong proficiency in IT tools, database management, and document management systems, and a willingness to travel frequently within the ECOWAS region and beyond.

d) Language Skills

- Ability to communicate fluently in at least one of the three official languages of ECOWAS; knowledge of a second language would be an asset.

3. General conditions for the position

3.1. Location and duration of the assignment

- The Regional Coordinator will be based in Lomé, Togo, at the ECOWAS Regional Agency for Agriculture and Food (RAAF);
- The assignment duration is for the entire life of the Project following a six-month probationary period. However, the consultant's contract will be signed for 12-month renewable periods, subject to the availability of funds, satisfactory performance, and the Project's needs, over the course of the project (4 years)
- The position is full-time;

3.2. Other conditions

- The Consultant must adhere to the objectives and values promoted by ECOWAS;
- The Consultant must work in accordance with the principles and guidelines established within RAAF;
- The Consultant is required to avoid any situation that could create a conflict of interest in the context of the assignment assigned to them.

3.3. Application Package

Application packages must include:

- A cover letter including the candidate's email address and phone number and specifying the date of availability;
- A recent resume detailing professional experience and similar assignments;
- Three professional references (first and last name, current and past positions, email, and phone numbers);
- A certified copy of the highest degree obtained;
- Copies of employment certificates or certificates of services rendered, as listed in the resume, attesting to the experience gained;
- The signed Declaration of Integrity, Eligibility, and Environmental and Social Responsibility (according to the template provided in Annex 1);
- The signed Consultant Security Commitment Letter (according to the template provided in Annex 2).

All documents must be compiled into a single PDF file with the following label: "**CANDIDATE NAME–Coordo Stock II-SCI003-2026**".

4. Eligibility Criteria

The eligibility criteria for AFD financing are specified in Article 1.3 of the "Guidelines for the Award of Contracts Financed by the AFD in Foreign Countries," February 2024, available online on the AFD website: <http://www.afd.fr>.

5. Submission of Applications – Selection Process – Request for Additional Information

5.1. Submission of Applications

Applications must be received no later than April 28, 2026, at 11:59 p.m. GMT, by uploading them via the following link: <https://bit.ly/45Ayfpr>

5.2. Selection Method

The consultant will be selected using the method for selecting individual consultants in accordance with the "Guidelines for the Award of Contracts Financed by AFD in Foreign Countries," February 2024. A shortlist of no more than six (6) candidates will be drawn up to continue the selection process. In the event of a tie, the candidate with the highest score in terms of experience criteria will be selected. Only shortlisted candidates will be contacted for the next stage of the process.

5.3. Request for Additional Information

Interested consultants may obtain further information by writing to the following email addresses: procurement@araa.org cc: ctienon@araa.org; azonou@araa.org; with the subject line “Coordo Stock II-SCI003-2026.”

RAAF reserves the right not to proceed with this call for applications.

The Executive Director

Kanfitin KONLANI

Attachment:

Appendix 1: Statement of Integrity, Eligibility and Environmental and Social Responsibility ;

Appendix 2: Letter of Commitment – Consultant Safety.

Appendix 1: Statement of Integrity, Eligibility and Environmental and Social Responsibility

Title of the Bid: Selection of a Regional Coordinator for the Project to Support the Regional Food Security Stockpiling Strategy in West Africa (Stock II) (the “**Contract**”)

To: ECOWAS Commission RAAF (the “**Project Owner**”)

1. We recognize and accept that Agence Française de Développement (“AFD”) only finances the projects of the Contracting Authority subject to its own conditions, as set out in the Financing Agreement that directly or indirectly binds it to the Contracting Authority. The Contracting Authority retains exclusive responsibility for the preparation and implementation of the procurement process and performance of the Contract. Consequently, no legal exists between AFD and our company, our joint venture, and our subcontractors. The Contracting Authority may also mean the Client, Employer or Purchaser, as the case may be, for the procurement of works, goods, plants, equipment, consulting services, or non-consulting services.
2. We hereby certify that neither we, nor any person acting on our behalf,¹ nor any of the members of our joint venture, nor any of our subcontractors, are in any of the following situations:
 - 2.1 Being bankrupt, wound up or ceasing our activities, having our activities administered by the courts, having entered into receivership, or being in any analogous situation arising from any similar procedure;
 - 2.2 Having been, within the past five years, subject to a final administrative sanction, a final conviction issued by a competent authority, or any other non-court resolution² having notably an extinctive effect on public action, either (i) in the country where we are constituted, (ii) in the country of performance of the Contract, (iii) in the context of the procurement or performance of an AFD-financed Contract, (iv) pronounced by a European Union institution, or (v) pronounced by a competent authority in France, for:
 - a) Prohibited Practices, as defined in Article 6.1 below, or for any other offence committed in the context of the procurement or performance of a Contract (in the event of such sanction, conviction or non-court resolution, we may attach additional information to this Statement of Integrity, such as a compliance program, showing that we (or the person acting on our behalf, the member of our joint venture, or our subcontractor) consider that this sanction, judgement or non-court resolution is not relevant in the context of the Contract, where applicable);
 - b) Participation in a criminal organization, terrorist offences or offences related to terrorist activities, child labor, or other offences related to human trafficking;
 - c) Having created an entity in a different jurisdiction with the intention of avoiding tax or social obligations, or any other legal obligation applicable in the jurisdiction of its registered office, central administration or principal place of business, or for being an entity created with the intention of avoiding such obligations;
 - 2.3 Having been subject within the past five years to a Contract termination fully settled against us for significant or persistent breach of our contractual obligations during the performance of the Contract, unless this termination was challenged and dispute resolution is still pending or has not confirmed a full settlement against us;
 - 2.4 Having been declared ineligible by one of the multilateral development banks signatories to the Mutual Recognition Agreement of 9 April 2010³ (in the event of such ineligibility, we may attach additional information to this Statement of Integrity showing that we consider that such ineligibility is not relevant in the context of the Contract, where applicable);
 - 2.5 Not having fulfilled our fiscal obligations relating to the payments of our taxes or social contributions in accordance with the legal provisions of our country of incorporation or of the country of the Contracting Authority;
 - 2.6 Having created falsified documents or committed misrepresentation when providing the information requested by the Contracting Authority in the context of the procurement and award process for this Contract.

¹ Directors, (including any person who is a member of the administrative management or supervisory body, or with powers of representation, decision or control), employees, or agents (be them declared or not).

² Including the Judicial Public Interest Agreement (CJIP), a decision following an Appearance on Prior Recognition of Guilt (CPRC), a negotiated resolution agreement, or any other similar form of transaction terminating criminal proceedings.

³ World Bank, Inter-American Development Bank, African Development Bank, Asian Development Bank, and European Bank for Reconstruction and Development.

3. We hereby certify that neither we, nor any party acting on our behalf⁴, nor any members of our joint venture, nor any of our subcontractors, nor any of our direct or indirect shareholders, nor any of our subsidiaries acting with our knowledge or consent:
 - a. Are directly or indirectly subject to, controlled by a person or an entity subject to, or acting in the name or on behalf of a person or entity subject to individual sanctions measures adopted by the United Nations, the European Union and/or France;
 - b. Are directly or indirectly subject to, controlled by a person or an entity subject to, or acting in the name or on behalf of a person or entity subject to sectoral sanctions measures adopted by the United Nations, the European Union and/or France;
 - c. Are ineligible for the implementation of the Project owing to any other international sanctions measures pronounced by the United Nations, the European Union or France.
4. We hereby certify that neither we, nor any party acting on our behalf,² nor any of the members of our joint venture, nor any of our subcontractors, are [nor have been (in the case of refinancing for a Contract already awarded)] in any of the following situations of conflict of interest:
 - 4.1 Being a shareholder controlling the Contracting Authority or a subsidiary controlled by the Contracting Authority, unless the resulting conflict of interest has been brought to the attention of AFD and resolved to its satisfaction.
 - 4.2 Having business or family relations with a member of the Contracting Authority's services involved in the procurement process or the supervision of the resulting Contract, unless the resulting conflict of interest has been brought to the attention of AFD and resolved to its satisfaction;
 - 4.3 Controlling or being controlled by another applicant, bidder or consultant, or being under common with another applicant, bidder or consultant, receiving subsidies from another applicant, bidder or consultant, or granting subsidies to another applicant, bidder or consultant, directly or indirectly, having the same legal representative as another applicant, bidder or consultant, maintaining direct or indirect contacts with another applicant, bidder or consultant allowing us to (i) have given and/or give access to information contained in our respective applications, bids or proposals likely to distort competition (ii) influence them, or (iii) influence the decisions of the Contracting Authority;
 - 4.4 Being engaged for a consulting services mission which, by its nature, is or may be in conflict with the mission envisaged for the Contracting Authority;
 - 4.5 Having prepared ourselves, being or having been associated with a natural or legal person who has prepared, specifications, terms of reference or other documents that have been used for the procurement process in question, and that contain provisions likely to favor an application, bid or proposal;
 - 4.6 Having or having had access to, having prepared ourselves, being or having been associated with a natural or legal person who has or has had access to or prepared, specifications, plans, calculations, studies, or other documents that have not been communicated to all the applicants, bidders or consultants in the context of the present procurement procedure, and which thereby confer us an unfair competitive advantage;
 - 4.7 In the case of a procurement procedure for works, plants, equipment or goods, having been selected ourselves or proposed to be selected (or any of our subsidiary companies having been or being proposed to be selected) to carry out supervision or inspection of the services in the context of this Contract.
5. If we are a state-owned entity or a public enterprise, to participate in a competitive procurement process, we certify that we have legal and financial autonomy and that we operate under commercial laws and regulations.
6. In the context of the procurement and performance of the Contract:
 - 6.1 Neither we, nor any party acting on our behalf,² nor any members of our joint venture, nor any of our subcontractors, have committed or shall commit a Prohibited Practice as defined in the document entitled "AFD Group's Policy to Prevent and Combat Prohibited Practices" available on AFD's Website.⁵
 - 6.2 Neither we, nor or any party acting on our behalf,² nor any members of our joint venture, nor any of our subcontractors, shall acquire or provide [have acquired or provided (in the case of refinancing for a Contract already awarded)] in sectors subject to an embargo by the United Nations, the European Union or France.

⁴ Directors, (including any person who is a member of the administrative management or supervisory body, or with powers of representation, decision or control), employees or agents (be them declared or not).

⁵ For informational purposes, this policy can be accessed *via* the following link: <https://www.afd.fr/en/combating-corruption>.

- 7. We hereby undertake to, and we undertake to ensure that any party acting on our behalf,² any members of our joint venture, and any of our subcontractors undertake to:
 - 7.1 Comply with the environmental standards recognized by the international community, including the international conventions for the protection of the environment and, in particular, take all reasonable steps to avoid or limit negative effects on vegetation, biodiversity, soils, groundwater and surface water, and on persons and property resulting from pollution, noise, vibration, traffic and other effects resulting from our activities, in accordance with the laws and regulations applicable in the country of performance of the Contract.
 - 7.2 Implement measures to mitigate environmental and social risks when they are indicated in the environmental and social management plan provided by the Contracting Authority, and ensure that the emissions, surface discharge and effluents produced by our activities respect the limits, specifications or requirements applicable to the Contract.
 - 7.3 Respect the rights of workers related to wages, working hours, rest periods and vacations, overtime, minimum age, regular payments, compensation and benefits, in accordance with the standards recognized by the international community, including the fundamental conventions of the International Labour Organization (ILO), in accordance with the laws and regulations applicable in the country of performance of the Contract; indicate these elements in a document annexed to the employment contracts of our employees and made available to the Contracting Authority; and respect and facilitate the rights of workers to organize themselves and set up a complaints management mechanism for direct or indirect workers.
 - 7.4 Implement practices for non-discrimination and equal opportunities, and ensure the prohibition of child labor and forced labor.
 - 7.5 Keep a record for each member of the local staff recording the hours worked by each person, the type of work, the wages paid and the training undertaken, and ensure that these records are available at all times to be inspected by the Contracting Authority and the authorized representatives of the government, in accordance with the laws and regulations applicable to the protection of personal data in the country of performance of the Contract.
- 8. We, any party acting on our behalf,² the members of our joint venture, our subcontractors, our direct or indirect shareholders, and our subsidiaries, authorize AFD to conduct investigations and, in particular, inspect the documents and accounting records relating to the procurement and performance of the Contract, including, but not limited to, our internal processes and rules related to the respect of international sanctions pronounced by the United Nations, the European Union and/or France, and to have them verified auditors appointed by AFD.
- 9. We declare that we have paid, or that we shall pay, the commissions, benefits, fees, gratuities or charges relating to the procurement procedure or the performance of the Contract to the following third party/parties (for example, an intermediary/agent)(*):

Name of beneficiary	Contact details	Purpose	Amount (indicate the currency)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(*): If no amount has been paid or is to be paid, indicate "None".

- 10. We undertake to promptly inform the Contracting Authority, which shall inform AFD, of any change of circumstance regarding the sections above, including in case of any sanctions or embargo measures adopted by the United Nations, the European Union and/or France, after we have signed the present Statement.

Name: _____ In the capacity of: _____
 Duly empowered to sign in the name and on behalf of:⁶ _____
 Signature: _____
 Dated: _____

⁶ In the case of a joint venture, insert the name of the joint venture. The person signing the bid, proposal or application on behalf of the bidder, consultant or applicant, shall attach a power of attorney from such bidder, consultant or applicant.

Appendix 2: Letter of Commitment – Consultant’s Security

Title of the Bid: Selection of a Regional Coordinator for the Project to Support the Regional Food Security Stockpiling Strategy in West Africa (Stock II) (the “**Contract**”)

To: ECOWAS Commission RAAF (the “ **Contracting Authority** ”)

I have taken note of the security context and have assessed the associated risks in relation to the execution of the Services Contract for a Regional Coordinator within the framework of the implementation of the Project Supporting the Regional Food Security Storage Strategy in West Africa (Stock II).

I acknowledge that my personal safety, as well as that of the assets entrusted to me for the performance of the Contract, remains my sole responsibility.

I undertake to take all measures that I deem necessary and sufficient to ensure my own security and that of the assets placed under my responsibility.

I further undertake to comply with the security guidelines issued by ECOWAS and RAAF/RAAF.

Name: _____

Signature: _____

Date: _____